

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

CHEQUERFIELD INFANT SCHOOL

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01977 722620



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Website: www.chequerfieldinfantandnursery.org.uk

Welcome to Chequerfield Infant School.

This is our school prospectus, which will give you some information about our school, but we hope that you will visit us to find out more.

We believe that our school is a happy and secure place for all who work here, children and adults, and we aim to develop self-esteem, sensitivity to others and positive attitudes to learning.

We hope that children leave our school with self-confidence and that they eagerly embark on the next stage of their education using knowledge and skills acquired here.

Headteacher:

Mrs W. Cooper

A message from the Governors:

The school has a committed Governing Body who are involved in the life of the school and fully support the Head and Staff in the work they do to provide a broad and balanced education for the pupils of the school.

Chair of Governors

Mr F. Ward

A short history of the school

Chequerfield Infant School was built in 1952 to provide the education of the 5 - 7 year olds living in the newly built Chequerfield Estate and other local housing. There were many young families and each of the 9 classrooms was furnished and equipped for 40 children, with a separate dining room and kitchen to provide school meals for up to 360 children. The extensive grounds were well stocked with young Willow trees and shrubs and the school had a modern, light and airy feel. The school opened with seven teaching staff and 311 children (an average of 44.4 per class).

In 1988 a 39 place Nursery Unit was built to extend the education for Chequerfield children to 3 and 4 year old, and in 2004 a Neighbourhood Nursery opened providing day care for under 5's. A Children's Centre opened in 2006.

The organisation of the school now

Of course, there have been some changes to the school over the years and we now use four rooms as class-based rooms and the other three rooms as resource rooms, namely the library, a Computer suite and an Art room. In addition, there is one spare classroom, which is currently used by intervention groups.

Our Lower Foundation Stage has a teacher, one nursery nurse and one support assistant. The Lower Foundation Stage is equipped to take 39 children per morning and afternoon session. Our Upper Foundation Stage class (reception) is staffed with one teacher and one full-time nursery nurse.

The Foundation Stage aims to develop the self-confidence and independence of the children. A happy and caring atmosphere is maintained by the experienced staff, who always have a structured and well-planned range of activities for the children. Indoor and outdoor play is offered every day. The children are given opportunities to develop physically, socially and emotionally and to prepare them for full-time schooling.

A separate Foundation Stage Prospectus is available to parents.

The MAIN SCHOOL usually admits children during the term that a child has his/her fifth birthday. Children born between 1st September to 31st March are admitted in September and children born between 31st March and 31st August in January, at the beginning of the Spring term. This year group is known as Upper Foundation and sometimes referred to as Reception. The following years in the Infant School are known as Year 1 and Year 2. Classes are taught in both individual year groups and mixed classes. Currently, we have 93 children on roll and they are grouped in four classes. Each class teacher is responsible for all aspects of the curriculum and will ensure that every child is given work that is appropriate.

Arrangement for Visiting the School

Parents are welcome in school at any time during the school day and anyone considering enrolling their child is welcome to visit and to look around the school. An appointment is not essential, but is helpful.

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The parents of new entrants to the Lower Foundation Stage will be invited to discuss the admission procedure with the Foundation Stage Co-ordinator and to arrange a time to visit with their child.

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Headteacher - Wendy Cooper

Acting Deputy Headteacher - Ann Watson - Class 3 Y1

Teachers:

Kellie Outterside - Foundation Stage Coordinator - Upper Foundation

Rachel Bratley - Class 2 Y1/Y2 mixed class - IT and Science Coordinator

Michelle Davidson - Class 1 Y1 maths and PE Coordinator

Katie Gilbert - NQT Class 4 UF - temporary position to cover maternity leave

Louise Del Grande - On maternity leave - Coordinator for e profile

Lucia Rymer - Temporary teacher - starts 14th October 2009 to cover PPA time.

Support Staff:

Anne Fletcher - Senior Administrative Officer

Beverley Whitham - Inclusion/Learning Mentor - IT Technical Support Assistant

Caroline Bullock - Nursery Nurse working in Nursery

Anne Ball - Nursery Nurse working in Upper Foundation - Class 4

Cheryl Murray - Classroom Support Assistant in Nursery

Beverley Bradburn - Classroom Support Assistant Class 4 a.m. and through school p.m.

Jackie Izat - Classroom Support Assistant - Class 2 and ELS assistant pm only

Anne Holmes - Classroom Support Assistant - Part time administration assistant

Special needs Support Staff

Rachel Jackson - Special Needs Support Assistant for child in Class 1

Rachel Perry - Special needs Support Assistant for child in Class 2

Caretaker and cleaning staff:

Angela White - Caretaker and Lunchtime Supervisor

Lynn Whitham Grainger - Cleaner and Lunchtime/Breakfast Club Supervisor

Anne Hepworth - Cleaner

Dining room assistants:

See above and

Andrea Hardwick - Lunchtime/Breakfast Club Supervisor

Janette Coleman - Lunchtime Supervisor

Kitchen staff:

Debbie Macdonald - Cook in charge

Vicky Wright - Kitchen assistant

Sue Moran - Kitchen assistant

Elaine Hiorns - Kitchen assistant

Governors:

Chairman	Mr F. Ward
Vice Chair	Mrs T. Hollies
W.M.D.C.	Mrs A. Birch Mr K. Hudson
Community	Mr A. Gooding
Associate Non-voting	Mrs. N. Barker Mrs A. Thackray
Parents	Mrs K. Morris Miss J. Colombo Mrs D. Moore Mrs T. Annakin
Headteacher Teacher Staff	Mrs. W. Cooper Miss R. Bratley Mrs B. Whitham
Chief Education Officer	Ms. E. McHale County Hall Wakefield WF1 2QL Tel.(01924) 300900
Clerk to Governing Body	Mrs A. Mannion (LA)

The School's Aims for pupils.....

- * to develop an enjoyment of learning
- * to provide a secure foundation in the basic subjects
- * to encourage children to work hard and aim for high standards of achievement
- * to develop the social skills of co-operation, a respect for rules and a respect for others
- * to listen attentively and to communicate clearly and confidently
- * to develop a respect for the environment and to help children understand their place in it
- * to teach children how to acquire knowledge, have skills and practical abilities
- * to help children develop their initiative and be willing to take responsibility
- * to understand the importance of living a healthy lifestyle

We believe our school is.....

- * a place that promotes learning
- * a place where children feel secure and safe
- * a place where adults and children work well together
- * a place where children are happy

and that it is a good place to be!

The National Curriculum ..

was established in The Education Reform Act (1988) for all children in maintained schools, between the ages of 5 and 16 years old.

The Curriculum consists of ..

4 Core Subjects	Mathematics English ICT Science
6 Foundation Subjects	Design Technology History Geography Art Music Physical Education
and.....	Religious Education

Children age 5 - 7 work at the National Curriculum Key Stage 1, and work planned for Early Years children is based on the EYFS Foundation Stage Guidance. All areas of the National Curriculum are covered in each year group at Chequerfield Infant School, which aims to provide a broad and balanced education, ensuring continuity and progression through the school.

Mathematics

At Chequerfield Infant School our aim is to help the children to enjoy Maths. We try to make all of our lessons exciting, challenging and fun for everyone. We hope that this will give each child confidence and an understanding of number and Maths in the world around them.

The children are taught mainly in class groups in accordance with the guidelines set out in the Primary Strategy and the EYFS. A daily Maths lesson lasts approximately 40 minutes however Maths as a cross curricular subject occurs at many other times. Oral and mental work feature strongly in each lesson with opportunity for individual or group activities and extension or support for some children, we have also followed national guidance and included more problem solving activities. Planning is structured according to the class and individual needs and is closely linked to regular assessment. Attainment is steadily rising with a high percentage of the children achieving the national average levels or above in standardized reading.

We try whenever possible to relate our teaching to the world outside the classroom taking the children's own interests and experience into account, whether chanting nursery rhymes or sharing activities for the younger children or how many goals scored this season by our favourite soccer star for the older children. Many of the practical activities are echoed in other NC subjects particularly in Art and DT. Children also use ICT in Maths on a weekly basis, Interactive Teaching Programmes are used daily in the older classes and children regularly use the computer for assessment purposes.

We like to involve parents in their child's learning and many parents' help in school in the daily lessons. We hold Maths workshops for parents and families to attend, and many are keen to join in the fun, investigations and problem solving activities with their children. Parents are also encouraged to attend special courses run to help in the understanding of Maths in school today. Staff in school regularly attend Maths courses both with the LA and nationally in order that we keep up with national expectations and new developments.

Revised July 2005

English

We aim to give children the opportunity to talk about themselves and their experiences but also to teach them how to take turns and listen to others.

We follow the Primary Strategy for Literacy. This programme of work has helped to improve our standards of work in English.

We aim to encourage a love of books and reading and do provide a wide range of books. Our principal reading teaching is based on the Oxford Reading Tree Scheme using story books, big books, poems and plays, tapes, IT software and games. This work is reinforced with a very popular Guided Reading Scheme - Rigby Star. Each class has a book box containing a selection of books, which the children may borrow, and share with parents.

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Our well-stocked library is used for lessons, quiet times and as a lending library for our older children. The children in the Lower Foundation Stage can borrow our taped-library story books, to share at home with their parents, during the term before they come into main school. This has proved to be a very popular opportunity for parents to become involved in supporting their children's learning.

We aim to develop a legible and consistent style of handwriting. Book club leaflets are sent home at least once a term, enabling parents and children to buy books at discount prices. Book Fairs and Book Weeks are held regularly when the school focuses on reading and books for the week. Visits to school by theatre groups are regular highlights of our drama curriculum and recent entertainments have been a puppeteer, a Science Theatre Group and a Drama Workshop Presenter.

Reading books, homework books and spelling lists are regularly taken home so that parents can share with children the progress they are making in literacy.

A literacy lesson is a daily part of every KS 1 class's learning activities. All children in school take part in a daily 'letters and sounds/phonics' session.

Information Communication & Technology

Information is increasingly used in everyday life - supermarkets, garages, banks and garden centres all now work with computers in some way. In school, children from the Lower Foundation Stage to Year 2 work with a computer and begin to learn to use Information Technology, to make learning more enjoyable.

Our aim is for the children to work regularly with the computer, progressing from simple "mouse" work, through loading a disk and selecting from a menu, to writing, redrafting and feeling a sense of delight and achievement as a beautifully printed piece of work comes from the computer.

The children have access to a computer suite to increase their skills and become computer literate. They will be taught specific skills so that they can find out information and have fun. They also use Interactive Whiteboards, CD players and digital cameras throughout their time at Chequerfield.

Science

How does this torch work?
Why does chocolate melt in the sun?
What will happen if I don't eat the correct foods?
Which is the best material to make an umbrella with?
How does this snail move?

Children ask endless questions about themselves and the world they live in.

The Science curriculum helps to both satisfy and stimulate this natural curiosity. Through practical work, discussion and recording every child will have the opportunity to learn to develop and evaluate their understanding of all things scientific.

Design & Technology

This Prospectus will be reviewed annually
Revised September 2009

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Children develop their design and making skills practically through a "hands on" approach to learning. Each child is given the opportunity to experience and use a variety of materials including food, construction kits, cardboard, tools, paint and collage materials to experiment with and make a final product. Children have access to kitchen equipment for preparing food, glue, hammers and nails for joining parts, bulbs and batteries to create their own circuits and scissors and saws for shaping materials. The children are taught about the safe use of all equipment and its potential danger.

Humanities - History

Whilst History can be incorporated into many lessons we also have 3 History-based topics each year.

Their main object is to allow children to understand the passing of time, which will mean different things to different aged children.

History to a Foundation Stage child can be Mum asking what they had for lunch!!

Year 2 children are encouraged to look at past events and discuss how these have affected their lives today.

We also have visits to places of historical interest. Cusworth Hall, Wakefield and Pontefract Museums and Clarke Hall. A collection of historical artifacts is available in school and at the Museums for the children to handle.

Humanities - Geography

Geography in the Infant school is a study of the local area and all its differing aspects.

The children will be encouraged to observe their surroundings and ask and answer questions about them.

The younger children observe the school and its immediate surroundings, noting changes both seasonal and man-made and the reasons for them. The older children venture further afield into a contrasting neighbourhood, so that some comparison can take place. They are also encouraged to find out about other countries from encyclopaedias and the Internet or personal experience.

Art

Children are given opportunities to express their individuality through creations in a variety of contexts and creations. They handle diverse materials including paint, pencils, charcoal, pastels, collage and a variety of 3D medium. Children are given choices in terms of size, colour and type of paper used. They are encouraged to be independent in terms of choosing an appropriate medium for their work. Resources are easily accessible in the Art Room, where children can work on a larger scale or in small groups in a stimulating environment. Children are given opportunities to work with "professional" resources such as canvases using oil and acrylic paints. They learn that art is fun!

Music

Children enjoy a wide range of musical experience. They listen to music from a variety of cultures and are encouraged to discuss their opinions of what they hear. The children also

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express themselves through song, movement, instrumental performance and composition. Many children who have difficulties in expressing themselves in other ways gain pleasure and confidence through music. Music is also used in the classroom to support Literacy and other subject areas. All children have weekly singing lessons and sing on a daily basis in assemblies. These skills are utilized when performing for parents during autumn assemblies and Christmas and summer performances.

Physical Education

At Chequerfield Infant School we encourage all children to improve their skills of co-ordination, manipulation, control and movement.

Physical development helps children to gain confidence in what they can do and enables them to feel the positive benefits of being healthy and active.

We offer each child a balanced curriculum following the guidelines of both the Foundation Stage and National Curriculum.

All children are encouraged to develop their physical skills and children with special needs are positively supported.

Children should bring a short-sleeved colorless t-shirt (white) and a pair of dark shorts in a cloth pump bag. A pair of trainers for outdoor use is also, needed. This should be brought to school every Monday and kept on the child's peg until needed for lessons. Please ensure all items are named.

For reasons of health and safety we ask that no jewellery should be worn in school, that earrings must be removed for P.E. and that long hair should be tied up.

Children take part in a daily wake-up shake-up session. Extra curricular PE activities are offered throughout the year.

Religious Education

Religious Education at Chequerfield Infants is based on the recommendations of the Wakefield LA syllabus and the 1988 Education Act.

An act of Collective Worship is held each morning and together we aim to promote an atmosphere of togetherness and to develop moral and spiritual feelings in the children. The Collective Worship is usually led by the Headteacher, the Deputy Headteacher or other members of the staff, Rev. Vic Iwanuschak and other visitors are encouraged to lead our service whenever the opportunity arises.

Class assemblies take place on Wednesday morning when the children share with the rest of the school some of the work and things that have been happening in their classroom. Parents are also, welcome to attend these assemblies.

A good work assembly held on Friday morning is used to reward children for good behaviour and good work through the week. Badges are presented to reinforce our positive behaviour policy and a silver cup is presented, week by week, to the class with the best attendance for the week. Each week, staff nominate a pupil to be awarded the title of "Pupil of the week", for outstanding work, attitude and behaviour. A 'Get Fit Kid' trophy is also awarded to a child who has worked hard in

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PE or related activities during the week. Each week a photograph of the winners of the awards is displayed in the school entrance.

Please note that any parents wishing to exercise their right to withdraw their child from Religious Education on religious grounds should discuss this with the Headteacher when any alternative provision would be agreed on.

Health Education

The children are encouraged to develop a positive attitude to health and safety taught by the class teacher in the planned topics for each year group. Everyday, health matters are brought to the children's attention by their teacher. Fruit is provided for the children to eat at playtime. Sweets must not be brought to school. Water bottles are available to pupils in the classroom following research findings that recommends re-hydration improves learning potential. BrainGym and massage are also strategies used to help pupils maximize their learning skills.

Sex education is not taught as such within the school. Questions are from time to time asked by all children and these are dealt with in a sensitive way by the staff, answering questions truthfully as they arise.

The school operates a No Smoking Policy and we would appreciate it if parents would respect this when visiting the school and its grounds.

Special Needs

Children at Chequerfield Infants are continually being assessed and reviewed by their teachers, so behavioural and learning difficulties can be diagnosed early in a child's education and an appropriate learning programme or additional resources can be called upon to be implemented.

In some cases, it may be necessary for the authority to provide special support for a pupil. In these cases, a pupil will be formally assessed with a view to making a statement of Special Need and funding provision to meet the statement.

We are an inclusive school, and thus, we welcome children with particular Special Needs or disabilities into the school, providing the appropriate arrangements have been made for the pupil.

Any parents with a concern about their child's education should speak to the class teacher or headteacher so that every child can be supported and encouraged. Similarly, when we are concerned about a child's learning or behaviour, it is our policy to discuss the matter with parents and to plan together the action that will be taken.

Homework

Throughout school pupils are invited to take home a book from the class "book box" or their current reading book from our Oxford Reading Tree Scheme to share with parents and return the next day. Children will have letters and sounds homework daily and sometimes spellings to

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learn. Helping children at home can improve the outcomes in their reading and writing ability. We hope that parents will support their children in their efforts to achieve success at school. Homework may involve practical activities such as finding 6 things that work by electricity in your home or collecting photos of grandparents when they were young!

Education School Visits

The school is committed to learning from first-hand experience and an important part of schoolwork involves children being taken out on educational visits. Some of the places we have visited recently are: Halifax Bankfield Museum, Pontefract Library, Pontefract Museum, Bretton Park, Howden Minster, Cannon Hall Farm, Cusworth Hall, Tropical World, Filey etc. etc.

Charging and Remissions Policy

Parents are invited to make voluntary contributions towards the cost of a visit or journey and planned visits can only take place when sufficient funds are available.

The Authority's policy on remissions has been adopted, but Governors will consider each visit or journey on an individual basis.

The Authority's policy relating to asking parents to pay for damage to school property or equipment resulting from the behaviour of the child has been adopted.

Assessment and Reports

Assessments are carried out throughout the year by teachers to continually monitor the children's progress and parents are welcome to discuss their child's progress and development.

Formal Parent/Teacher meetings are held in the Autumn and Spring Terms. Written reports are given to all parents in the Summer Term and maybe discussed, if required. Individual targets are set for all children. They are reviewed and amended regularly, by both the teacher and the child with support from their parents.

School Rules

School rules are few and are concerned with the safety and welfare of the children, staff and Visitors. Children are encouraged to respect others and develop self-discipline, the rules therefore, are simple, commonsense and kept to a minimum. The support of parents in respect of discipline will be sought and expected when appropriate.

The school operates a positive behaviour policy where good behaviour and good work is rewarded by praise, stickers and rewards. The school follows guidance provided by SEAL's (a programme designed to support the development of social, emotional aspects of learning).

The children themselves have chosen four rules for the classroom to allow learning to take place:-

- * I will do as I am asked
- * I will talk quietly and politely
- * I will share and take turns

School Sessions

Lower Foundation:

8.40 a.m. - 11.40 a.m.

12.10 p.m. - 3.10 p.m.

Main School:

9.00 a.m. - 12.00

Lunch 12.00 - 1.00 p.m.

1.00pm - 3.00p.m

School will be open from 8.50 a.m. when parents and children are invited to spend some time together before lessons begin.

Attendance and Punctuality

The Governing Body of Chequerfield Infant School would like to remind parents of their legal responsibility to bring their children to school - and that only in cases of illness, medical appointments or other exceptional circumstances will the school be able to authorise a child's absence. School is required by law to keep a record of Authorised and Unauthorised absences, therefore, parents are asked to inform school of any absences by either:

Telephoning the school (Tel. 722620) **or** Send a note **or** Call at school to explain personally. On the first day of absence, school asks that parents/carers inform school as to the reasons for their child's absence. School operates a first day response to absences and will make telephone contact with parents at around 9.30 am of the first day.

It is very important that children have arrived in school by 9.00 a.m. for registration and it is hoped that parents will ensure that children arrive in school on time.

The school is support by the Area Education Welfare Officer, Mrs Janet Hinchliffe. Regular register checks are made, along with discussion with the Headteacher and or Learning Mentor. Occasionally, attendance surgeries are held at the school to discuss persistent irregularities around attendance with parents.

Holidays

Annual family holidays must be authorised beforehand - parents can write a letter or fill out a permission form with the dates of the proposed holiday. The Governing Body has authorized the Headteacher to grant permission, at her discretion, for holidays up to a maximum of 10 days in each academic year.

Parents with children in Year 2 are asked NOT to take their children away during May or June when the SAT tests are taking place.

Attendance -2008/09: Throughout the year the overall attendance was 91.3% with an authorized absence figure of 7.2% and unauthorized absences being at 1.5%.

The staff place a high priority on encouraging good attendance. To encourage this, pupils with 100% attendance receive a prize at the end of the year and badges throughout the year.

Care and Welfare

Each class teacher shares with the Headteacher the responsibility for the welfare and pastoral care of the children in their charge. Good discipline is crucial to the well-being of the school and

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we hope that parents will support our efforts to maintain a happy and secure environment for the children.

Because of day to day involvement with children, schools are particularly well placed to observe signs of abuse, changes in behaviour or failure to develop. Parents should be aware, therefore, that where it appears to a member of school staff that a child may have been abused, the school is required, as part of the local Child Protection Procedures, to report their concern to the Social Services Department immediately.

Children are medically examined by the appointed School Nurse, during their first term in full-time school, and parents are invited to attend this appointment. Hearing, vision and health and weight tests are carried out regularly, thereafter, if necessary, by the school nurse and again, parents are notified if necessary.

No medication will be given in school without following this procedure:-

The Parent/Guardian will discuss with the Head the need for the medication. Only in exceptional circumstances, with the Head's approval, will medication be given. Parents/Guardian should complete the information requirements in the managing medicines in school folder.

All medication will be kept in the office - the only exception to this rule will be when a child needs an inhaler for an asthma condition or for a known allergic condition. The inhaler/treatment is kept in a secure but accessible place in the classroom.

In the event of an accident, your child will receive immediate attention. If hospital treatment is necessary, we will contact you immediately. **Please ensure, therefore, that school has an address and UP TO DATE telephone number for contact.**

Insurance

Parents are advised that the school is insured in respect of any legal liability to pupils in respect of injury at school. Pupils are not insured in respect of personal accident and parents wishing to arrange such cover should contact their own financial advisor.

Freedom of Information Act 2000

The Freedom of Information Act requires publicly funded bodies, including schools, to be clear about the information they publish. We have produced a publication scheme setting out all the information we publish on a regular basis and where to find it. Ask the school office to let you see the scheme or provide you with a copy free of charge. The school recognises that in order for it to operate and meet its legal obligations it needs to collect and use personal data as defined by the Data Protection Act 1998. It also recognises that this personal information must be dealt with properly however it is collected, recorded and used - whether on paper, in a computer, or recorded on other material - and there are safeguards to ensure this is in the Data Protection Act 1998. Parental Consent is required for us to put your child's photograph and details in the local press. Regarding the video recording by parents of nativity plays and similar school events, they can do this providing it is re-iterated that the video should be for the use of personal and domestic and no other. Parents will be informed before the event and if any parent objects to their child being in a school play, which may be videoed, they should express their preference when such a production is proposed.

Complaints Arrangements

If parents have any concerns about their child's education, they should contact the Headteacher who will be pleased to arrange an appointment with them. If the parents' concern is unresolved and they wish to pursue it further, the Local Authority has drawn complaints procedures (required under Section 23 of the Education Reform Act), which parents may wish to consult. The procedures are explained in the LA booklet "Can We Help You?". Copies of this booklet are available for inspection at all schools maintained by the Local Authority, public libraries and the Complaints Officer at Family Services (address as below). If you wish to obtain further information you should write to:-

The Corporate Director (Family Services)
FAO Complaints Officer
Family Services
County Hall
Wakefield WF1 2QL

Admissions Policy

(County & Voluntary Controlled Schools)

Admissions to the school are controlled by Wakefield Council School Admission Team. Full details of the Authority's policy on admissions are given in the "Guide for Parents". This is available in all schools and at the Education Department.

At this school, 60 pupils will normally be admitted in the school year beginning in September 2009. This is the annual admission limit (AAL) set by the Authority after consultation with the Governing Body of the school. This is currently under review.

If the number of preferences received for a school does not exceed the admission limit, all preferences will be met. All application will be considered in the following order:-

Applications received by the closing date in the normal admissions round:

- For primary applications the closing date is 13 November 2009 this year.

Applications received after these dates; these will be regarded as late applications and will be considered after all applications received on time.

Offers of places will be posted out on the 2nd April 2010.

However, if there are more applications for admission to a school than there are places available, preference will be given to children in the following order:

A Children in Public Care (Looked After Children)

B (i) Children who live in the schools catchment area, who have brothers and sisters at the same school, at the time of admission.

(ii) Other children who live in the schools catchment area.

(iii) Children who live in that part of the Primary schools catchment area, which is designated as an option area.

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C Children who have brothers or sisters in attendance at the school, (unless a fraudulent address was used for that placement).

For all other information please refer to the copy 'Guide for Parent' (2010/11) available at school or from the Local Authority.

The Admissions Team at Wakefield Council is happy to advise parents on all aspects of admissions to the Authority's schools. Please write to:

**Wakefield Council
School Admission Team
Admissions Team
Family Services
County Hall
Wakefield
WF1 2QL**

*The telephone number is Wakefield (01924) 305616/17 or 305789 or 306766
Email: admissions@wakefield.gov.uk*

CHEQUERFIELD INFANT SCHOOL, PONTEFRACT
SCHOOL CALENDAR 2009/10

Tuesday	8. 9.09	School Opens
Friday	23.10.09	School Closes (half-term)
Monday	2.11.09	School Opens
Friday	18.12.09	School Closes (Christmas)
Monday	4. 01.10	School Opens
Friday	12. 02.10	School Closes (Half-term)
Monday	22.02.10	School Opens
Thursday	1.04.10	School Closes (Easter)
Monday	19.04.10	School Opens
Monday	3.05.10	School Closed (May Day)
Friday	28.05.10	School Closes (half-term)
Monday	7.06.10	School Opens
Tuesday	27.07.10	School Closed (Summer)

For information about school inset days, please ask at the school office

Prospectus produced by Headteacher, Staff and Governors.

The information in this prospectus is correct at the time of printing, but a change in circumstances may necessitate a change during the year.